

PRE-BID QUERIES & CLARIFICATION  
PRINTING AND SUPPLY OF SHG BOOKS OF RECORDS  
e-tender (NIT) Reference No.- BRLPS/Proc/125/14/142046 dated 28-07-2025

SL. No.	Bid Reference	Queries	Clarification
1.	Specification (Transaction Book) As per bid size is A/2 (31 x 38 cm), General Information Paper/70 GSM Maplitho White Paper & Glazed Gray Hard Board (32 ounce) Register Binding Cover with printing spring book binding (with thread swing) & cloth pasting side and corner.	We suggest to change as follows: 28x43 cm; cover: 350 GSM Art Board with 4-color printing (both side); with thermal lamination, inside pages: 70 GSM virgin maplitho (as per BIS specification); binding: duplicate numbering, every alternate sheet perforated, thread swing with cloth support, hot glue perfect binding.	It is clarified that revision in specification would be as follows:  Transaction Book Size: 28 cm x 43 cm [Single Colour Printing] <u>Cover Page</u> Book Cover [Front & Back] – 32 ounce Glazed Grey Hard Board Register, Binding Cover with Printing. Spring Book Binding (with thread sewing) and cloth Pasting (side & corner).  <u>General Information Paper</u> – 2 pages - 70 GSM (80-82% brightness) virgin maplitho white paper  <u>Transaction Sheets</u> 70 GSM white virgin maplitho paper with 80-82% brightness and 70 GSM having 80-82 brightness virgin ledger paper perforated.  Rest specifications will remain the same as per bid.
2.	Specification (Saving cum Loan Ledger) Size- A/2 (31x38 cm) Index Paper/70 GSM Maplitho colour paper and separator page single color printing and cover glazed Gray Hard Board (32 ounce) Register Binding Cover with printing spring book binding (with thread swing) & cloth pasting side and cover.	We suggest to change as follows: Suggested size: 28x43 cm; cover: 350 GSM Art Board with 4-color printing (both sides): with thermal lamination, inside pages: 70 GSM virgin maplitho (as per BIS specification); binding: thread swing with cloth support, hot glue perfect binding.	It is clarified that revision in specification would be as follows:  Saving cum Loan Ledger Size: 28cm x 43 cm (single colour printing)  <u>Index Paper</u> - 70 GSM (80-82% brightness) coloured. Single colour printing  <u>Inner Sheets</u> - 70 GSM (80-82% brightness) white virgin maplitho – Single Colour Printing  Rest specifications will remain the same as per bid.
3.	Specification (Passbook) Size- 21x14.5 cm & passbook cover page 165 GSM pulp board with one side lamination single color printing.	We suggest to change as follows: Passbook size-31cms x 14 cms Test Page on 70 GSM Virgin Maplitho Paper (As per BIS specification)	It is clarified that revision in specification would be as follows:  Passbook size: 21cm x 14.5 cm

		Cover paper – 220 GSM Art Board 4 colour both side printing with thermal lamination.	<p><u>Book Cover Page</u> (220 GSM Pulp Board with one side lamination) with single colour printing.</p> <p><u>Inner Sheet</u> (70 GSM white virgin maplitho with 80-82% brightness) – Single Colour Printing.</p> <p>Rest specifications will remain the same as per bid.</p>
4.	Delivery Schedule As per bid 50% is to be supplied within 45 days and remaining 50% in next 45 days.	<p>We suggest to change as follows: 50% delivery within 60 days and remaining 50% also within 120 days from the date of signing of agreement or approval of printing (Total time 120 days for dull delivery).</p>	It is clarified that 50% of the quantity is to be delivered within 60 days from the date of agreement and remaining 50% within 120 days from the date of agreement.
5.	Paper Specification 70 GSM Maplitho Paper 70 GSM Ledger 120 GSM Coloured 165 GSM Pulp Board Glazed Grey Hard Board 32 ounce	<p>We suggest to change as follows:</p> <ol style="list-style-type: none"> <li>Text Paper sample for all 3 items Specification: 70 GSM Virgin SS Maplitho Paper with Mill Watermark Standard as per BIS 1848:2018 with latest amendments Brightness: Not less than 90% (equivalent Ballarpur paper, JK Paper, Century Paper and other similar paper Mills).</li> <li>Cover Paper Sample (For Passbook) (Indian Art Board) Specification: 220 GSM Indian Art Board Standard: As per BI 4658:2019 with latest amendments</li> <li>Cover Paper Sample (SBS Board) Specification: 350 GSM Indian Art Board Standard: As per BIS 4658:2019 with latest amendments</li> </ol>	<p>Same as point no. 1, 2 &amp; 3 above. Sample of paper will be asked from the successful bidder/s before issuance of Letter of Acceptance/Notification of Award.</p> <p>All the papers should have Mill Watermark visible on all pages of the supplied Books of Records.</p>

		<p>Sample: ( all 3 paper)</p> <p>Quantity: 5 full sheets</p> <p>Each sheet is stamped and signed by the bidder and bears the name of the paper mill.</p>	
6.	<p>Eligibility Criteria</p> <p>Bidder should have experience of printing (except flex printing) worth Rs. 5.0 (five) crore (cumulative order value in case of supply to more than one organization) in any of the last four financial years; i.e., 2023-24, 2022-23, 2021-22 &amp; 2020-21) to any Government Department/Government Organization/Government Body/PSU across India.</p> <p>Bidder should submit work order with completion certificate / acceptable supporting document in support of completion of work.</p>	<p>We suggest to change as follows:</p> <p>Proof of Satisfactory completion i.e., self-attested copy of work completion certificate/Tax Invoices raised against the supply made during the period under concern of Rs. 5.0 (five) crore during the mentioned year for Central/State Govt/Public Sector Undertaking/Government Enterprises/Government Aided Institutions.</p>	<p>It is clarified that Bidder should have experience of printing (except flex printing) worth Rs. 5.0 (five) crore (cumulative order value in case of supply to more than one organization) in any of the last four financial years; i.e., 2023-24, 2022-23, 2021-22 &amp; 2020-21) to any Government Department/Government Organization/ Government Body/PSU across India.</p> <p>Work order/s should be from any State/ Central Government Offices / Undertaking or Public Sector undertaking. Bidder should submit work order with completion certificate / acceptable supporting document like 26AS in support of completion of work.</p>
7.	<p>Eligibility Criteria</p> <p>Bidder must have Minimum Annual Average Turnover of Rs. 03.0 crore during three consecutive final years in the last five financial years.</p> <p>Audited financial statement or CA certificate should be attached.</p>	<p>We request to suggest as follows:</p> <p>1. The bidder must have minimum average annual turnover of Rs. 10.0 crore during three consecutive financial years in the last five financial years (40% Value of Estimated Cost)</p> <p>OR</p> <p>Bidder must have minimum average annual turnover of Rs. 7.5 crore during three consecutive financial years in the last five financial years (30% of the Estimated Cost)</p> <p>Audited Balance Sheet and Profit &amp; Loss Account (if the bidder is registered</p>	<p>Not Accepted.</p> <p>Same as per bid.</p>

		<p>under Companies Act or Partnership Act or Limited Liability Partnership Act or Proprietorship Firm) for financial years 2019-20, 2020-21, 2021-22, 2022-23 &amp; 2023-24.</p> <p>Income and Expenditure account statement of the bidder if is registered under Societies Act or Trust Act for financial years 2019-20, 2020-21, 2021-22, 2022-23 &amp; 2023-24.</p> <p>Turnover Certificate issued by the Chartered Accountant/Company Secretary (must have mentioned Membership No., UDIN No. and Date) certifying that the turnover is related to printing works only.</p>	
8.	<p>Eligibility Criteria Bidder should have their own printing press</p> <p>Signed and stamped photocopy of invoice of printing press on the name of bidder or registration certificate under MSME where the details of machinery with the bidder should be mentioned.</p>	<p>We suggest to change as follows:</p> <p>The bidder must have the following facilities available in their printing press along with the facility of pre-Press, Press and Post-press related modern printing provisions-</p> <p>Pre-Press DTP with minimum one terminal along with A-4 size printers. Plate making capabilities owns a CTP/CTCP unit. Press 2 sheet fed offset printing Machine 23"x36# or bigger size. Post-press Cutting machine one three side trimming machine etc.</p>	<p>It is clarified that bidder should have their own printing press. Singed and stamped copy of invoice of offset printing press either on the name of bidding firm or in the name of proprietor in case of proprietorship firm.</p>

		<p>Perfect binding machine clamp</p> <p>Flow line stitching machine (fully Automatic Centre Stitch Book Binding Machine)</p> <p>Fully Automatic folding machine</p> <p>Strapping Machine</p> <p>Thermal Lamination Machine</p>	
9.	GST Registration	<p>We suggest to amend as follows-</p> <p>The bidder provide GST Certificate (BIHAR) Form GST REG-06) Registration showing the principal place of business. Copy of GST return of 1<sup>st</sup> quarter of the current FY. 2025-26 along with Annual GST return of previous 3 years i.e., FY. 2020-21, 2021-22 &amp; 2023-24 to be submitted.</p>	It is clarified that bidder has to be submit GST return of 1 <sup>st</sup> quarter of the current financial year 2025-2026.
10.	<p>Eligibility Criteria</p> <p>The bidder should have positive networth in three financial years; i.e., FY:2021-22, 2022-23, 2023-24 as per their audited balance sheet</p>	<p>We suggest to change as follows:</p> <p>The bidder should provide original Solvency Certificate/Credit Worthiness Certificate from any nationalized bank.</p>	Not Accepted.
11.	Suggestion	<p>The bidder should be an established entry under Companies Act, 1956/2013, or Partnership Act 1932, or Indian Societies Registration Act 1860 or Indian Trust Act 1882 or Limited Liability Partnership Act 2008 or a Proprietorship firm.</p>	It is clarified that bidder should be an established printing agency registered under Companies Act, 1956/2013, or Partnership Act 1932, Limited Liability Partnership Act 2008 or a Proprietorship firm.
12.	Suggested	<p>The bidder should have valid Factory License for all the premises/Labour License.</p>	It is clarified that bidder should have Labour License under Contract Labour (Regulation and Abolition) Act, 1970
13.	Suggested	<p>The bidder should submit paper sample and Authorization from Paper</p>	It is clarified that the sample of paper and authorization from paper mills/invoice against purchase of

		Mills or through paper dealer for timely and quality supply.	paper may be asked from the successful bidder.
14.	Suggested	The bidder should submit EPF and ESIC registration certificate with last payment proof.	Not Accepted.
15.	EMD Exemption	As per Bihar Purchase Preference Policy, MSMEs based in Bihar only to get the exemption from EMD and tender cost.	It is already clarified in point no.4 (of Bid Details) of the issued bid document.
16.	Evaluation of Bid and Award of Work	<p>If Bihar Purchase Preference Policy is to be followed, the objective of the policy was to facilitate growth of local units, maximize employment opportunities for the local people in Bihar.</p> <p>We request to invite only the bidders based in Bihar for the bid which will help to meet the objective.</p>	It is clarified that as per Bihar Purchase Preference Policy, preference will be given to Enterprises who will be notified by the concerned Nodal Department.
17.	Specifications	70 GSM White Maplitho Paper, whether the pulp should be primary fiber or recycle pulp?	It is clarified that pulp would be from primary fiber.
18.	Specification	Please specify the brightness percentage. 80 % or 82% etc.	Same as point no. 1,2 & 3 above.
19.	Specification	<p>The terms JK Paper or equivalent should be removed, since they do not manufacture pulp board.</p> <p>We suggest to add Certificate of Procurement of paper from Dealer/Mill to be added. This will help eliminate false practices.</p>	<p>It is clarified that the requirement of paper from JK, Ballarpur Industries or equivalent is withdrawn.</p> <p>Certificate of procurement of paper from Mill/Invoice against purchase of paper may be asked from successful bidder.</p>
20.	Specifications	<p>Colour of Cover Page Pulp Board not mentioned.</p> <p>Similarly, colour of separator page and paper type not mentioned.</p>	<p>It is clarified that colour of cover page of Passbook would be YELLOW.</p> <p>It is also clarified that the colour of separator page should be other than YELLOW except blue, black and brown.</p>

21.	Eligibility Criteria	Machinery details are not available in UDYAM Certificate. Invoices and Geo-tagged photos with machines/infrastructure should be asked.	Same as point no. 8 above.
22.	Payment Terms	Clause has not mentioned about interest paid, if the payment is not released within 30 working days post submission of challan and bills. We suggest to include payment status as follows:  1.70% amount upon delivery 2. 30% upon quantity and quality verification. 3. Part wise payment should be added.	No change. Same as per bid.  The payment terms will be discussed with the successful bidder.
23.	Quality Verification	Thirty-Party agency should only be asked to measure dimensions of items and the ounce of Glazed Board. Paper testing should be done at the National Test House (NTH) since these tests cannot be correctly performed using the mobile GSM Tester.	It is clarified that paper testing would be done from any Government Testing Laboratory.
24.	Price Bid	Either GST should be mentioned from BoQ, since few bidders reduce the actual charged GST and do tax fraud OR fix the GST percentage as 18% which is applicable by the CBIC, GST department. HSN Code 4820 for registers (18%) and 9989 for Passbooks (18%) should be mentioned in the bid.	It is clarified that bidders have to quote applicable GST which is presently @18%.
25.	General	We request you to allow JV as it will encourage collaboration among competent agencies, ensure the pooling of	Joint Venture/Consortium is not allowed for this bid.

		technical and financial resources, and help maintain the quality and timely delivery as desired by BRLPS. This will also enable wider participation, particularly from specialized agencies with proven track records in specific aspects of printing and logistics.	
26.	EMD/Bid Security	We request Account Number and IFSC code for preparation of Bank Guarantee for EMD.	Name of BRLPS Bank- Canara Bank Account Name- BRLPS-SRLM. Account number- 8531101010676. IFSC code- CNRB0008531. Address- BSEB, Vidyut Bhawan, Patna.
27.	General	Considering the scale of the tender, we suggest that the total quantity be equitably divided among L1 to L3 bidders, which will support timely execution and promote inclusive participation.	Not Accepted. Same as per bid.
28.	GST	The clause requiring suppliers to obtain a Bihar-specific GST registration post-award goes against the Central Government's "One Nation, One Tax, One GSTIN" policy. Since intra-state supply is permitted under a single GST registration, we request this condition be removed in line with national GST provisions.	Not Accepted. Same as per bid.